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Handcrafted Musical Instruments 3450 16th Ave. W., Seattle, WA 98119 • 206-634-1656 • Fax 206-691-3712 • www.dustystrings.com

Application for Employment – Office

We are an equal opportunity employer

Personal Information

Date: _____

Name _					Email addres	38		
	last	first		middle				
Address							Phone	
	street		city		state	zip		
Are you	18 years old or older?	🛛 yes	🗅 no					

Employment Desired

Position	Full Time	Part Time	Date you can start	Salary desired
Are you employed now?		If so, may we call	Have you ever applie	d
		your present employe	er? to Dusty Strings befo	re?

Education	Name and Location	Years Completed	Areas of Study
High School			
College			
Trade School			

General

Subjects of speci	ial study or re	esearch work
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Special skills

Activities/Hobbies

References Give the names of three people not related to you whom you have known for at least one year

			Years
Name	Phone number	Business	Years Acquainted

Former Employers List your employment history, starting with your current or last job. Please fill out this section even if you are attaching a resumé.

Employer	Dates Employed: From / To /
Address/Phone	mo / yr mo / yr Salary
Reason for leaving	Position/Duties
Employer	Dates Employed: From / To /
Address/Phone	mo / yr mo / yr Salary
Reason for leaving	Position/Duties
Employer	Dates Employed: From / To /
Address/Phone	mo / yr mo / yr Salary
Reason for leaving	Position/Duties

Experience

What musical instruments do you play? For how long? How did you learn?

What computer programs are you familiar with?

What is your typing speed?

Can you use a 10-key machine by touch?

Briefly describe the office procedures you are familiar with:

What do you find interesting about Dusty Strings? Why do you want to work here?

Why would you be an asset to Dusty Strings?

I certify that all the information submitted by me on this application is true and complete to the best of my knowledge.

I understand that Dusty Strings will conduct a background check on me before a final offer of employment is made.

I understand that if any false information, omissions, or misrepresentations are discovered my application may be rejected and, if I am employed, my employment may be terminated at any time.